**Reminders**

* NMADA General Meeting: Fri 3/11 @ NMAA
* SWIM & WRESTLING Supply Orders DUE: 3/14
* BASKETBALL Uniform Orders DUE: 3/14
* **EVENT MANAGEMENT PAPERWORK:** Julie Sanchez
* **TICKETS, TICKET LOGS, CASH BOXES**
* **Guests & Presentations**  Elena Tobin, Zia Graphics
* **NMAA Information**
* State Basketball 1st Round Games: host site information/responsibilities (post meeting)
* **Sports Medicine/Athletic Training**
* **District & Department Information**
* Custodial Coverage: school athletic events
	+ Assignment & Overtime pay responsibility
	+ Comp time arrangement
* **Coordinator Reports**
* Tennis - RW
	+ CABQ joint-use courts: communication protocol
* Golf - RW
	+ Host responsibilities: information and entries
	+ Tee-to-Green regulations
	+ Coaches badges
* Baseball/Softball – RG
	+ Cancellations & reschedules
* Track & Field - ED
	+ Varsity meet adjustments: weigh-ins, etc.
* **Professional Development: Info & Ideas**
* **New Business for Next Time – TUESDAY, MARCH 15 @ 8:30am**